



## **ASSIGNMENT EXTENSION REQUEST FORM**

**MUST BE SUBMITTED BEFORE due date of the assignment for approval to be granted.**

Student: .....

Module (subject): .....

Lecturer: .....

Title of assignment: .....

Original due date of assignment: .....

Date assignment extension request lodged: .....

Reason for extension (Extensions will not be given for taking too many modules at a time, poor time management, excessive workload, computer failure and church or ministry commitments):

.....  
.....  
.....

**RESPONSE:      Extension:  GRANTED /  NOT GRANTED**

Length of time:    1 week / 2 weeks / other      Revised due date:

Registrar's signature:      Date approved:

***Students - please attach this approved extension form to the relevant assignment. Failure to do so will result in a penalty for late work.***