



ASSIGNMENT EXTENSION REQUEST FORM

**MUST BE SUBMITTED BEFORE due date of the assignment
for approval to be granted.**

Student Name			
Subject/Module			
Lecturer			
Course		Assignment No:	
Assignment Title			
Current Due Date			

Reason for extension (Extensions will not be given for taking too many modules at a time, poor time management, excessive workload, computer failure and church or ministry commitments):

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Student Signature:.....Date:.....

For Office Use Only	
RESPONSE: Extension: <input type="checkbox"/> GRANTED / <input type="checkbox"/> NOT GRANTED	
Length of time: 1 week / 2 weeks / other	Revised due date:
Registrar's signature:	Date approved:
<i>Students - please attach this approved extension form to the relevant assignment. Failure to do so will result in a penalty for late work.</i>	