



This Fees Schedule details the fees payable by students enrolled in Bachelor Degree of Associate Degree courses. Students are charged one overall total fee per unit of study (subject). The fees that apply relate to the Equivalent Full-time Study Load (EFTSL) for that unit of study (subject). Most subjects are 0.125 EFTSL and are completed in one semester.

Tuition fees include do not include textbooks or readers which may be purchased separately. Special events which are not part of the normal curriculum may incur an additional charge (eg. seminars, end of year dinner).

**See separate Fee Schedule for Certificate and Diploma (VET) Courses.**

**TUITION FEES – HIGHER EDUCATION COURSES (BACHELOR & ASSOCIATE DEGREE)**

TUITION FEES PER UNIT OF STUDY (SUBJECT)	Credit Points	EFTSL	Fees per unit
Associate Degree Courses (96 credit points for full course)	6	0.125	\$ 1,170
	12	0.250	\$ 2,340
Bachelor Degree Courses (144 credit points for full course)	6	0.125	\$ 1,170
	12	0.250	\$ 2,340
E001 Preparation for Post Secondary Study E001 is compulsory for new students. Exemption may be granted by the on the basis of prior tertiary study or similar.	0	0.025	\$ 234

**TOTAL COURSE FEE**

This guide may assist in determining the approximate total cost of tuition fees to complete a course (at 2010 prices). It does not include textbooks or “Other Charges” below. Unit of Study fees may vary from year to year. Units are only invoiced in the semester students enrol in those units.

- Associate Degree in Ministry / Theology / Christian Counselling (2 yrs full-time / 4 yrs part-time) \$ 18,720
- Bachelor Degree in Ministry / Theology / Christian Counselling (3 yrs full-time / 6 yrs part-time) \$ 28,080

**OTHER CHARGES – HIGHER EDUCATION COURSES**

PENALTIES		
Late enrolment penalty	\$50	Unit (subject) enrolments received and accepted after enrolment week (enrolments for intensives are accepted up to two weeks before commencement without penalty).
Late payment penalty	10%	This penalty is calculated as 10% of the tuition fees that remain unpaid at the end of Enrolment Week.
Change of course penalty	\$50	Applies where student changes course of study after commencement.
Change of enrolment penalty	\$50	Applies where student changes to an alternate subject after the Enrolment Week. (fee applies per subject changed)
Subject withdrawal penalty (per subject)	\$100	This fee applies to all subject withdrawals after the Enrolment Week but before Census Date. No refunds/credits are granted after Census Date except where the student meets the conditions for re-crediting the Fee-Help balance.
MISCELLANEOUS		
Overdue library book fine	\$ 1	per book/item per week overdue or part thereof
Declined payment fee	\$15	Where a scheduled payment is returned unpaid by the bank.
Bounced cheque fee	\$40	Where a cheque is returned unpaid by the bank.
Academic Transcript (official copy)	\$25	An Academic Transcript is provided at no charge to graduating students. This charge applies when a student requires copy of their transcript at other times (excl. postage).
Graduation fee	\$150	Payable on completion of course by graduands attending the Graduation Ceremony. Includes Graduands' Day lunch, hire of academic dress and facilities charges.
Student card or badge replacement	\$25	Students are issued with a student badge and a student card on enrolment. A charge applies to replace lost cards or badges.
Subject Resources	10c/page \$10/CD	This charge is for providing personal copies of readers and additional notes either printed or on CD where available. Copies of these resources are available in the Library or on-line for students to access free of charge.

**FEE-HELP**

Government FEE-HELP is available to qualifying students for Bachelor and Associate Degree courses. Students wishing to access FEE-HELP need to complete a "Request for FEE-HELP Assistance" form once for each course of study and lodge it with their subject enrolment form. FEE-HELP registration is deemed to continue throughout your course of study.

**PAYMENTS**

Unless a student has applied for FEE-HELP, fees must be paid in full by the end of Enrolment Week each semester. Any unpaid and due balance is subject to a 10% late payment penalty except FEE-HELP amounts.

**A scheduled payment option** is available with a deposit of 25% but 10% of the unpaid amount is added as an administration fee and the balance is paid by 7 fortnightly payments by pre-arranged Direct Debit or Credit Card only (not cash or cheque).

**CHANGES TO ENROLMENT**

Withdrawals or changes to an enrolment before the end of Enrolment Week incur no penalty, otherwise penalties are incurred (see Other Charges). Withdrawals after Enrolment Week but before Census Date incur the Subject Withdrawal Penalty. No Refunds/Credits apply after Census Date except under special circumstances, refer to the College's Policies on Refunds / Re-crediting of Fees for details.

**CREDIT TRANSFER / ADVANCE STANDING**

Students may apply for Credit Transfer or Advanced Standing credit in a subject/s for which they believe they would be eligible.

There is no charge for an application for Credit Transfer / Advance Standing Credit when enrolled in a Degree or Associate Degree course of study at Tabor College NSW. An assessment fee will apply when Advance Standing Credit assessment is requested when a student is not enrolled in the course of study and has not applied for enrolment into a course of study for which an assessment is requested. The Assessment Fee is equal to 50% of the unit fee that would apply for that unit. If the student proceeds to enrol in a course of study at Tabor College NSW an application for a refund / credit of Assessment Fee may be made to the College after completing a total of 0.5 EFTSL (the equivalent of one full-time semester). Contact the Registrar for details.